

LEAVE APPLICATION

INTERNAL QUALITY ASSURANCE CELL (IQAC)

LEAVE APPLICATION

Application for Leave/Appearance for UG Internal Re-Examination

Name of the student :

Class and semester :

Hall ticket number (if application) :

Roll number :

Mobile number :

Name of parent/guardian with phone no :

Details of exam unattended :

Sl No	Subject (write the full name of subject/paper)	Date of examination	Morning/afternoon	Day
1.				
2.				
3.				
4.				

Reason for leave

Whether prior intimation produced or not :

Details of medical certificate produced :

(Attach the copy of the medical

Certificate/doctor prescription) :

Parents name and signature with date :

Student signature with date :